



## Duplicate Diploma Request Form

I wish to order a duplicate diploma because (check one):

\_\_\_ My diploma was lost.

\_\_\_ My diploma was stolen.

\_\_\_ My diploma was destroyed/I never picked up my diploma.

\_\_\_ I have changed my official name in Campus Café and it is not reflected on my diploma.

**Please Print Clearly**

First Name \_\_\_\_\_

Middle Name/Initial \_\_\_\_\_ Last Name \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Date of Birth \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Degree (Ex: CERT, AOS) \_\_\_\_\_

Date of Degree (MM/YYYY) \_\_\_\_\_

Telephone \_\_\_\_\_

Last 4 digits of SS# \_\_\_\_\_

The fee for a duplicate diploma is \$17.00. You will be notified when the diploma is available for pick-up.

**Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_